



BLOOMINGTON

# PROFESSIONAL COUNCIL

## Professional development grant application

---

Each proposal must include the following items. The grant application form (item 1) is attached to this package. After completing the form, please submit items 2-6 on your own paper (.doc and .pdf accepted for electronic submissions).

**1. Professional development grant application**

*Complete the form on pages 2–3*

**2. Dates of the professional development opportunity**

**3. Description of the opportunity (250 word limit)**

*Include the name of host organization and event URL*

**4. Explanation for attending (250 word limit)**

*Share the value and impact this opportunity will have on you as an IU Bloomington staff member, as well as the benefits to your department*

**5. Applicant job description (250 word limit) and resume/CV**

**6. Letter of support from the applicant's supervisor**

*Provide a short recommendation or letter of support from a supervisor. Your supervisor must mail this letter directly to the BPC office (Poplars 822) or email it ([iubpc@indiana.edu](mailto:iubpc@indiana.edu)).*



BLOOMINGTON

# PROFESSIONAL COUNCIL

## Professional development grant application

---

### About the applicant

Name:

IU email address:

Campus address:

Campus telephone number:

Employee ID number:

Job title:

Department/unit:

Name/email of immediate supervisor:

University acct # to transfer funds (if known):

### About the event or activity

Name:

Location:

Dates:

Type of event/activity  
(check all that apply):

Committee

Conference

Membership

Research/study

Recruiting

Subscription

Training/workshop

Other (brief description):

Your level of involvement  
(check all that apply):

Chair

Facilitator

Invited/selected

Organizer

Participant

Presenter

Trainer

Other (brief description):



BLOOMINGTON

# PROFESSIONAL COUNCIL

## Professional development grant application

---

### Budget

Note: Maximum award is \$600

Item	Cost (\$)	Requested (\$)
<i>Example</i>	\$450	\$250
<b>Totals</b>		

### Total amount requested from IUBPC:

### Supplemental funding

IUBPC Professional Development Grants are often supplemented with other types of funding. If you have sought out additional funding opportunities, please list them here.

Item	Received (\$)	Source (\$)
<i>Example</i>	\$300	<i>Departmental funds</i>
<b>Totals</b>		